



## **CITY OF LONG BEACH CLASSIFICATION SPECIFICATION**

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**TITLE: FIRE CAPTAIN**

**DEFINITION:** Under direction, commands a fire fighting company and fire station during an assigned shift and takes command at emergency incidents until the arrival of a higher ranking officer.

**EXAMPLES OF DUTIES:**

- Supervises, directs, and evaluates assigned personnel;
- Communicates with the Communications Center and other personnel via radio, mobile data terminal and/or other communications devices;
- Takes command, provides a size-up and reports the status of an emergency incident scene;
- Develops and implements an overall strategy as an Incident Commander at emergency incidents;
- Requests additional resources if needed;
- Directs personnel to accomplish specific assignments at the scene of an incident, such as extinguishment, search & rescue, salvage, and overhaul operations;
- Supervises those providing Basic and/or Advanced Life Support to emergency medical victims;
- Supervises the training and development of assigned personnel;
- Conducts on-site visits to become familiar with specific hazards within the response area;
- Maintains a working knowledge of City and State laws, Regulations, Codes, and Ordinances relating to fire prevention, building codes, arson, hazardous processes, places of public assemblage, etc.;
- Develops, conducts, supervises, and/or evaluates training drills on all phases of fire prevention, fire fighting, emergency medical response, rescue, use of apparatus and equipment, etc.;
- Prepares reports on company/station activities and completes personnel related documentation;
- Communicates with off-going and on-coming shifts at shift change to keep them informed of department, station, equipment, and/or apparatus issues;
- Supervises the maintenance and upkeep of a station, apparatus, and/or equipment;
- Requisitions needed station supplies;
- Possesses administrative knowledge of district operations in order to act in higher capacities if assigned;
- Recommends improvements to station, apparatus and equipment;
- May be required to staff a 40-hour “daylight” position to manage a specific program area for the Fire Department;
- Performs other related duties as required.

Fire Captain (continued):

**MINIMUM REQUIREMENTS:**

Six years service as a Fire Recruit, Firefighter, Fire Engineer, Fireboat Operator, Firefighter/Paramedic, or any combination of these classifications in the Long Beach Fire Department.

Completion of at least eight (8) State Fire Marshall Fire Officer classes. May substitute eight (8) department approved college courses that are directly applicable to the position of Fire Captain, not including entry level or drill school units, in place of the required State Fire Marshall Fire Officer classes.

A valid California driver's license.

**DESIRABLE QUALIFICATIONS:**

- A good knowledge of modern tactics and strategy related to fire suppression, hazardous materials control and mitigation, rescue operations, emergency medical services, functions, rules, regulations and organization;
- A good knowledge of fire prevention and investigation principles and practices;
- A good knowledge of administration, personnel management, training and supervision;
- A working knowledge of all applicable provisions of the City Charter, City Ordinances, Civil Service Rules and Regulations, and state and local laws governing fire prevention and suppression, hazardous materials, rescue operations and E.M.S.;
- The ability to analyze situations correctly and quickly and to adopt safe and effective courses of action;
- The ability to use a personal computer and a variety of computer software programs;
- The ability to prepare correspondence, write reports and to work effectively with others;
- The possession of an Associate of Arts or Science degree in Fire Science, Public Fire Administration, Fire Engineering, Public Administration, or other related field.

**HISTORY:**

Established:	09/01/1968
Approval/Adoption Dates:	02/25/2004